

Highworth Combined School

Dear all

Please find below further information on how school will operate when we return in September. All of the information that I will send this week is summarised in an updated Parental Agreement which I will attach to each message.

From September, we will revert to all pupils arriving between 8.45am and 8.55am and leaving at 3.20pm. Those of you who have been parents of children at Highworth for some time, will know that we relaxed the security of our site whilst the threat of Covid 19 was so high. Now that this risk has been reduced, it is important that what we call the 'ring of steel', our secure perimeter, is reinstated for all but a short a time at the beginning and end of the school day. With this in mind there are changes to how and when you will be able to drop off and collect your children. I know that this may feel restrictive compared to what we have become used to, but this is essential to keep your children safe.

1. The gates from Totteridge Recreation Ground will be open between 8.40am and 9am, and between 3.15pm and 3.35pm
2. For children in Nursery: please use the black metal gate from Totteridge Lane to come on to site. Do not use the gate from the car park to reduce the risk of collisions! The door to Nursery will open at 8.45am and close at 8.55am. In the afternoon, collection time will be 3.20pm
3. For children in Reception, Year 5 and Year 6: please use the black metal gate from Totteridge Lane to come onto the school site and then walk onto the playground through the green metal gate, giving access to the classrooms. This gate will open at 8.40am, closing at 9am, opening again between 3.15pm and 3.30pm
4. For children in Years 1 to 4, use the black pedestrian gate from Totteridge Lane and then the metal gates into the Quad. These gates

will open at 8.45am and lock shut at 8.55am. You must remain with your children to supervise them and ensure that they are safe until they have gone into the Quad. For the first 2 weeks of the new term, you will be able to walk with your child to the classroom door. After this time, we will ask the children to walk independently from the gates to their class to be met by an adult. In the afternoon, these gates will open at 3.15pm and close at 3.30pm

If you arrive at school after the gates have closed, access will only be via the school office. Records of those arriving late will be reinstated. We have a statutory obligation to do this as a way of limiting the impact of lateness upon learning time.

If your child is in Years 4 to 6 and you would like them to be able to walk home independently, please write a letter to the class teacher in September saying so.

Thank you taking the time to read this latest update. Another one will be with you tomorrow.

Kind regards

Clare Pankhania